The following registration is related to:

*(name, surname, registration number or tax code)*  ,

hereinafter referred to as 'the Worker'.

*Head of activity:*

*Date:* …………………………..

**Personal Protective Equipment (PPE): Choice, Delivery, Information and Training.**

** relevant  not applicable**

Based on the activities carried out at the Laboratory *(name of the Laboratory)*

in the spaces assigned to CIRI-Aerospace and the relevant risk assessment, and after consulting the Head of the Prevention and Protection Service of the University of Bologna,

the Worker was issued with the following Personal Protective Equipment (PPE) on .................:

* disposable gloves: *(type and model)*

PPE category:  1st category  2nd category  3rd category

* protective gloves: *(type and model)*

PPE category:  1st category  2nd category  3rd category

* respiratory protective equipment: filtering mask / half-mask *(type and model)*

with filters *(type and model)*

PPE category:  3rd category

* respiratory protective equipment: filtering facepiece *(type and model)*

 R - reusable  NR - disposable; number of pieces:

PPE category:  3rd category

* hearing protection devices: plugs/headsets *(type and model)*

PPE category:  1st category  2nd category  3rd category

* hearing protection devices: earphones *(type and model)*

PPE category:  1st category  2nd category  3rd category

* face screens: *(type and model)*

PPE category:  1st category  2nd category  3rd category

* eye protection equipment: safety goggles *(type and model)*

PPE category:  1st category  2nd category  3rd category

* eye protection equipment: goggles with mask *(type and model)*

PPE category:  1st category  2nd category  3rd category

* safety helmet: *(type and model)*

PPE category:  1st category  2nd category  3rd category

* safety footwear/boots: *(type and model)*

PPE category:  1st category  2nd category  3rd category

* protective clothing: *(type and model)*

PPE category:  1st category  2nd category  3rd category

* other: *(type and model)*

PPE category:  1st category  2nd category  3rd category

The Worker has been informed of the need to wear the assigned PPE and the risks from which this PPE protects them.

The Worker has also been informed, trained and instructed on the correct use, storage and disposal of PPE and on the location of the disposable PPE provided.

**In the case of the use of 3rd category PPE and in the case of hearing protection devices, training is mandatory.**

***Person in charge of delivery of PPE*** *(Head of Activity or others):*

*(name and role):*

*signature ……………………………………...*

**General procedures to be applied in the laboratory: Information and Training**

** relevant  not applicable**

The worker has been informed, trained and instructed with regard to *(list and mark the required procedures)*:

* proper methods of use, storage and disposal of chemical products;
* procedure on the management of waste generated by laboratory activities;
* other:

***Person in charge of this task*** *(Head of Activity or others):*

*(name and role):*

*signature ……………………………………...*

**Specific procedures related to the Activity to be performed: Information and Training**

** relevant  not applicable**

The worker has been informed, trained and instructed in the following specific procedures in relation to the activity to be performed *(list and mark the required procedures)*:

* procedure: *(no./code/name)*

***Head of activity:***

*(name and role):*

*signature ……………………………………...*

**Certification of Delivery of PPE and Information and Training Received by the Worker**

In relation to art. 20 of Leg. Decree 81/08, the worker has been informed of the following provisions.

1. All workers are responsible for their own health and safety and that of others present in the workplace who might be affected by their actions or omissions, in compliance with the training, instructions and resources provided *[by the employer]* by the Department.
2. Workers must in particular:
   1. *[...];*
   2. comply with the indications and instructions given *[by the employer, managers or supervisors]* by the Head of the Facility, the Head of the activity and the Local Safety Officer for the purpose of collective and personal protection;
   3. correctly use of work equipment, hazardous substances and mixtures, *['means of transport': not applicable]*as well as the safety equipment;
   4. appropriately use the protective equipment made available to them;
   5. immediately report *[to the employer, the manager or the supervisor]* to the Director, the Person in Charge of the Activity, the Local Safety Officer and the Supervisor, of any deficiencies in the means and devices referred to in points c) and d), as well as any dangerous condition of which they become aware, ["*taking direct action, in case of urgency, within the limits of their powers and possibilities and without prejudice to the obligation under subparagraph f), to eliminate or reduce situations of serious and imminent danger, informing the workers' safety representative": not applicable];*
   6. refrain from removing or modifying safety, warning or control devices without authorisation;
   7. *[...].*

By signing this form, the Worker, as identified at the beginning of the document, declares:

* to have understood the summary of Art. 20 of Leg. Decree 81/08 'Workers' Obligations';
* to have received the PPE indicated in the list above, to have been informed of the risks from which this PPE protects them and the need to use it;
* to have been informed and trained on the location and correct use, storage and disposal of the PPE provided by CIRI-Aerospace;
* to have been informed and trained in relation to the necessary procedures ("General Procedures to be used in the Laboratory" and "Specific Procedures related to the activity to be performed").

***The worker:*** *(signature) ………………………………………*