*This form should be sent to* [ciriaero.accessi@unibo.it](mailto:ciriaero.accessi@unibo.it) *with a copy to the Head of CIRI-AERO, the person in charge of the activity and the local safety officer, Veronica Rossi (*[*veronica.rossi5@unibo.it*](mailto:veronica.rossi5@unibo.it)*).*

**To the Director of the Interdepartmental Centre for Industrial Research CIRI-AERO.**

I the undersigned Prof/Dr \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ employed at \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, in my capacity as Head of Laboratory Research (RDRL)/Tutor,

**REQUEST THAT**

Name and Surname **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ ,** Tax ID Code \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ ,

with e-mail *(indicate UNIBO e-mail, if given)* **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** and tel. \_\_\_\_\_\_\_\_\_\_\_\_ ,

**is authorised to attend the CIRI-AERO premises** for the following reason:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_,

at the **□** Forlì Technopole (via Carnaccini 10-12) / **□** Lab Visitors Centre. CICLoPE DIN-UNIBO

from *(first access date)* \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ al *(last access date)* \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ .

The user for whom access is requested:

* has the following role  
  (research fellow/PhD student/internship student or thesis writer/employee of an external company or contracted body/etc.): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_,
* belongs to the following organisation (UNIBO - department/CIRI-XXX/etc.; company; contracted body; etc.):

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_,

* their contract/role has the following duration *(if any)*: start date: \_\_\_\_\_\_\_\_\_ / end date: \_\_\_\_\_\_\_\_\_

For the user in question, the following is also requested *(mark YES or NO)*:

* YES / NO : activation of insurance cover for the period indicated above (not necessary for those with a contract with UNIBO, including UNIBO students);
* YES / NO : University credentials;
* YES / NO : □ University institutional badge;

□ a temporary badge (if the access period lasts less than 3 months);

* YES / NO : the keys and alarm code of the building(s) for which access is requested;
* YES / NO : UNIBO badge enablement for access, limited to the period indicated above *(temporary accesses may last up to one year)*, at the following gates:
  + **Forlì Technopole** (via B. Carnaccini 10-12, 47121 Forlì)
    - Main Entrance (Str02335.02)

Access to the assigned spaces at CIRI-Aerospace will not start before the authorisation date at the bottom of this form and until all the obligations placed upon me by the University Regulations on occupational health and safety (Article 5) are fulfilled; Moreover, such access may only take place if the user is in possession of adequate insurance cover.

Finally, the person for whom access is requested undertakes **to undergo/has received** Workers' Training pursuant to Art. 37 of Legislative Decree. 81/08 and in accordance with the State-Region Agreement of 21/12/2011, any certification of which is attached.

Date \_\_\_\_\_\_\_\_\_\_\_\_\_ The Applicant \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*The CIRI-Aerospace of the Alma Mater Studiorum-University of Bologna processes personal information exclusively for institutional purposes and in compliance with the legislation on the protection of personal data, in accordance with the general principles of transparency, correctness and necessity Regulation (EU) 2016/679 and Italian Legislative Decree 196/2003).*

*All relevant information is available at the following link:* [*https://www.unibo.it/en/university/privacy-policy-and-legal-notes*](https://www.unibo.it/it/ateneo/privacy-e-note-legali) *.*

We authorise\* Prof. Ing. Paolo Tortora date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Head of CIRI-Aerospace

*\* The Director will respond preferably by e-mail.*